

**RHINEBECK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
Rhinebeck, New York**

**Regular Meeting
BMS/RHS Campus: Joseph L. Phelan Auditorium
Tuesday, August 25, 2020, 7:00 pm
Smart Schools Bond Act Investment Plan - Phase II Hearing at 6:45 pm**

AGENDA

- 1.0 Call to Order**
- 2.0 Approval of Minutes**
 - 2.1 Motion** to approve the minutes of the July 21, 2020 Regular Meeting.*
 - 2.2 Motion** to approve the minutes of the July 23, 2020 Special Meeting/Board Goals Work Session*
- 3.0 Report of the Superintendent**
- 3.1 Public Comment**
- 4.0 Reports and Discussion**
 - 4.1 2020-21 Tax Levy and Tax Rate Overview**
 - 4.2 Report on COVID-19 Related Procurement**
- 5.0 Comments**
 - 5.1 Good News**
 - 5.2 Old Business**
 - 5.3 Public Comment**
 - 5.4 Other**
- 6.0 Action Items**
 - 6.1 Motion** upon the recommendation of the Superintendent of Schools to approve the following consent items:
 - 6.1.1 Motion** upon the recommendation of the Superintendent of Schools to approve the CSE and CPSE recommendations.*
 - 6.1.2 Motion** upon the recommendation of the Superintendent of Schools to approve Mentors for members of the instructional staff:

Mentor: Chantal Collins	Mentee: Rachel Darling
Mentor: Justin Randall	Mentee: Monica Zimmers
Mentor: Victor Britton	Mentee: TBD (.5 Science)
 - 6.1.3 Motion** upon the recommendation of the Superintendent of Schools to approve additional Summer 2020 curriculum work.*

6.1.4 Motion upon the recommendation of the Superintendent of Schools to declare BMS kitchen equipment items: range, steamer, freezer, base and wall cabinets, sink, and tray carts as surplus for disposal.*

6.1.5 Motion upon the recommendation of the Superintendent of Schools to approve the elimination of the following RTA positions:

- one (1) full-time (1.0 FTE) instructional position (HS Math), on the basis of attrition, effective July 1, 2020; and
- one (1) full-time (1.0 FTE) instructional position (HS Science), on the basis of attrition, effective July 1, 2020; and
- one (1) full-time (1.0 FTE) Elementary (Common Branch) on the basis of attrition, effective July 1, 2020.

6.1.6 Motion upon the recommendation of the Superintendent of Schools to correct the re-appointments of the following part-time non-instructional Food Service Helpers for the 2020-21 school year, and delete a part-time non-instructional employee, effective September 1, 2020:

<u>Building</u>	<u>Name</u>	<u>Hours</u>	<u>Step</u>	<u>Hourly Rate</u>
<u>Corrections</u>				
CLS	Shiloh Martinez	4.00 hrs daily	2	\$13.30
CLS	Monika Provenzano	5.00 hrs daily	3	\$13.40
<u>Deletion</u>				
BMS	Kristen Kalafala	5.00 hrs daily	2	\$13.30

6.1.7 Motion upon the recommendation of the Superintendent of Schools to accept the resignation of Ann Marie Asher from the position of Food Service Helper, effective June 30, 2020.

6.1.8 Motion upon the recommendation of the Superintendent of Schools to approve the Treasurers' Report (General Fund and Extra Classroom Fund, June, 2020)*

6.1.9 Motion upon the recommendation of the Superintendent of Schools to approve the attached 2019-20 budget transfers in accordance with RCSD board policy #6150.

6.1.10 Motion upon the recommendation of the Superintendent of Schools to approve the selection of Discovering Our Past, The Eastern Hemisphere (New York Edition) published by McGraw Hill to replace our current 6th grade social studies textbooks. Both print and digital copies of this text are included with this approval.

6.1.11 Motion upon the recommendation of the Superintendent of Schools to approve the selection of literature for ELA Literature Circles for Rhinebeck High School English curriculum.

- 6.1.12** **Motion** upon the recommendation of the Superintendent of Schools to approve the permanent Civil Service Appointment of the following employees:

Lisa Gillman
Peter Contrady

Guidance Aide
Athletic Trainer

- 6.1.13** **Motion** upon the recommendation of the Superintendent of Schools to approve the appointment of staff members to attend CSE meetings during the month of August, not exceeding 5 hours.

Julie Tait
Tennille Morrissey
Katie Torres

- 6.1.14** Motion upon the recommendation of the Superintendent of Schools to approve additional instructional and non-instructional substitutes.

Instructional

Alyson Handelman: Certified Substitute Teacher/Teacher Assistant

Larry Smith: Teacher Assistant

Nick Fabiano: Non-Certified Substitute Teacher/Teacher Assistant

Samantha Nichols: Certified Substitute Teacher/Teacher Assistant

Non-Instructional

Noelle Morgran: Non-Instructional Substitute

Sharon DiCarlo: Non-Instructional Substitute

Noel Hendricks: Custodial Worker Substitute

- 6.1.15** **Motion** upon the recommendation of the Superintendent of Schools to approve Katherine Mustello (typist), for up to 80 hours, to provide temporary typist support in connection with reopening and capital projects, at her normal hourly rate.

- 6.1.16** **Motion** upon the recommendation of the Superintendent of Schools to accept the resignation of Cynthia Baer as the RHS Yearbook Advisor, effective August 17, 2020

- 6.1.17** **Motion** upon the recommendation of the Superintendent of Schools to approve revisions to the Rhinebeck Central School District 2020-21 calendar, establishing September 9th as a Superintendent's Conference Day, September 10th as the first day of school, and October 2nd as a regular school day.

- 6.2 Motion** upon the recommendation of the Superintendent of Schools to adopt the resolution to confirm tax rolls and authorize the Tax Levy for the 2020-21 school year. (See Complete Resolution attached.)*

WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2020-21 school year a sum not to exceed \$30,735,859.00.

THEREFORE BE IT RESOLVED, that the Board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll:

	<u>Taxable Assessed</u> <u>Valuations</u>	<u>Equalized</u> <u>Tax Rate</u>	<u>Total Town</u> <u>Tax Levy</u>
Clinton	82,269,933	14.332131	4,045,520
Hyde Park	11,444,815	27.561790	315,440
Milan	75,462,556	14.775393	1,114,989
Red Hook	14,582,695	14.332131	209,001
Rhinebeck	1,705,564,364	14.332169	24,444,436
Stanford	<u>41,727,735</u>	14.332131	<u>598,047</u>
TOTALS	2,131,051,394		30,727,433
Prior Year Omitted Taxes			<u>8,426</u>
Total Tax Levy			30,735,859

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes, exclusive of the STAR Program, to begin September 2, 2020 and end November 2, 2020 giving the tax warrant an effective period of 60 days at the expiration of which time the tax collector shall make an accounting in writing to the board.

- 6.3 Motion** upon the recommendation of the Superintendent of Schools to issue the Tax Warrant to the School Tax Collector "to collect taxes in the total sum of \$30,735,859 (exclusive of STAR reimbursements)." The collection period begins September 2, 2020 and ends on November 2, 2020. *(Original Warrant will be brought to the meeting to be signed by the Board.)**
- 6.4 Motion** upon the recommendation of the Superintendent of Schools to approve the appointment of **Tracy Austria** as a Special Education teacher assigned to provide Special Education homebound instruction effective September 9, 2020 at an hourly rate of \$60.
- 6.4.1 Motion** upon the recommendation of the Superintendent of Schools to approve the appointment of **Alyson Burton** as a Special Education teacher assigned to provide Special Education Home/Community-Based services for the 2020-2021 school year, effective September 9, 2020 at an hourly rate of \$60.

6.4.2 Motion upon the recommendation of the Superintendent of Schools to approve the appointment of Leann Nichols as a teacher aide assigned to provide support for a special education student attending a specialized program in an out of district placement for the 2020-2021 school year, effective September 9, 2020 at a salary of Step 2 (\$23,538) in accordance with the ANIE salary schedule.

6.5 Motion upon the recommendation of the Superintendent of Schools to approve the probationary Civil Service appointment of Laurie K. Bard, to the position of Custodial Worker, at 8.0 hours per diem, with a 26 week probationary period, effective August 11, 2020, at a salary of Step 2 (\$37,372, prorated) and in accordance with the ANIE Salary Schedule for 2020-21. This hiring replaces the vacancy created by the retirement of Barbara Rockerfeller.

6.6 Motion upon the recommendation of the Superintendent of Schools to approve the probationary Civil Service appointment of Noel Hendricks, to the position of Custodial Worker, at 8.0 hours per diem, with a 26 week probationary period, effective August 24, 2020, at a salary of Step 2 (\$37,372, prorated) and in accordance with the ANIE Salary Schedule for 2020-21. This hiring fills the vacancy created by the retirement of Kevin Coon.

6.7 Motion upon the recommendation of the Superintendent of Schools to hereby reappoint Christine Natoli to the office of full-time (1.0 FTE) District Treasurer with additional duties, effective July 1, 2020, at an annual salary of \$125,000.

Be it resolved, that the BOE President and Superintendent of Schools are authorized to sign the Terms and Conditions of Employment between the Rhinebeck Central School District and the District Treasurer, as presented to the Board of Education.

6.8 Motion upon the recommendation of the Superintendent of Schools to approve the four (4) year probationary appointment of Jamie Larson to the position of Special Education Teacher, assigned to the Bulkeley Middle School, effective September 4, 2020, in the tenure area of Special Education - General, at a salary of Step 1 MA+22 (\$64,495), in accordance with the RTA Salary Schedule for 2020-21.*

6.9 Motion upon the recommendation of the Superintendent of Schools to accept the resignation of Christine Martin from the position of Aide, effective September 3, 2020 pending her recommended appointment to the position of Teaching Assistant, for a four (4) year probationary period, assigned to Bulkeley Middle School, effective September 4, 2020 in the tenure area of Teaching Assistant, at a salary of Step 14 BA (\$41,054) in accordance with the 2020-2021 RTA salary schedule.*

- 6.10 Motion** upon the recommendation of the Superintendent of Schools to approve the appointment of Monica Zimmers to the part-time (0.4) position of Mathematics Teacher, assigned to Rhinebeck High School, effective September 4, 2020 at a salary of Step 5 MA + 6 (\$71,247, prorated) in accordance with the 2020-2021 RTA salary schedule.*
- 6.11 Motion** upon the recommendation of the Superintendent of Schools to approve the request from Kim Sneed for a leave of absence from her position as a Teaching Assistant, effective on September 3, 2020 pending her appointment as as one-year probationary teacher, effective September 4, 2020 at a salary of Step 6 MA+11 (\$73,704) in accordance with the 2020-2021 RTA salary schedule.
- 6.12 WHEREAS**, the Board of Education has previously established an Employee Benefit Accrued Liability Reserve Fund (EBALR Reserve Fund) pursuant to the provisions of Section 6-p of the General Municipal Law, for the purpose of paying the costs of certain employee benefits known and wishes to provide additional funding in said reserve fund;
THEREFORE BE IT RESOLVED, that the Board hereby authorizes and directs the Assistant Superintendent for Support Services to transfer funds from unappropriated unassigned fund balance for the 2019-2020 school year, in the amount of up to \$600,000, to the EBALR Reserve Fund, with the exact amount to be transferred to the EBALR Reserve Fund to be determined prior to the tax levy.
- 6.13 WHEREAS**, the Board of Education has previously established a reserve for the purpose of paying the cost of reimbursements to the State Unemployment Insurance Fund for payments made to claimants, known as the Unemployment Insurance Reserve Fund (UI Reserve Fund), and wishes to increase funding in said reserve fund;
THEREFORE, BE IT RESOLVED, that the Board hereby authorizes and directs the Assistant Superintendent for Support Services to transfer funds from unappropriated unassigned fund balance for the 2019-2020 school year, in the amount of up to \$100,000, to the Unemployment Insurance Reserve Fund, with the exact amount to be transferred to the Unemployment Insurance Reserve Fund to be determined prior to the tax levy.
- 6.14 WHEREAS**, the Board previously established a reserve fund pursuant to Section 3651(1-a) and (3-a) of the Education Law to pay judgments and claims in tax certiorari proceedings, known as the Tax Certiorari Reserve Fund; and
WHEREAS, the Board wishes to fund said reserve fund in an amount sufficient to meet anticipated judgments and claims arising out of current outstanding tax certiorari proceedings;
THEREFORE, BE IT RESOLVED, that the Board hereby establishes a reserved fund balance in the amount \$467,187 in the Tax Certiorari Reserve Fund, for the payment of judgments and claims in pending tax certiorari proceedings, appropriates the sum of \$300,000 for such purpose from unassigned fund balance in the general fund for 2019-2020, and authorizes the transfer of such monies from the general fund to the Tax Certiorari Reserve Fund.

- 6.15** BE IT RESOLVED, that the Rhinebeck Central School District Board of Education has developed a Technology Plan and received SED approval of the Technology Plan, developed a Smart Schools Bond Act Investment Plan - Phase II, has advertised on the District's website for thirty days, and has held a Public Hearing on this date, August 25, 2020; and

BE IT FURTHER RESOLVED, that the Rhinebeck Board of Education hereby authorizes the Superintendent of Schools or his designee to submit the Rhinebeck Central School District Smart Schools Bond Act Investment Plan - Phase II, in the amount of \$193,918 to the New York State Education Department for review and approval.

- 6.16** **Motion** upon the recommendation of the Superintendent of Schools to accept a donation of 2 boxes of hand sanitizer, a total of 96 12-ounce bottles, valued at \$336, from Nicole North to be distributed to CLS and BMS.

- 7.0** **Proposed Executive Session** for the purposes of discussing matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

- 8.0** **Adjournment**

DATES TO REMEMBER:

Tue, September 8, 2020

Board of Education Meeting, location TBD

MISSION STATEMENT

The Rhinebeck Central School District is a collaborative educational community that provides an excellent learning environment, prepares students to meet the challenges and opportunities of the future, and is dedicated to nurturing every student's generosity of spirit, passion for learning, and success.

VISION STATEMENT

The Rhinebeck Central School District meets the changing needs of our community with innovative programming, consistent with best learning practices. Each student enjoys equity of access to opportunities in an enriching environment that encourages the mastery of skills and knowledge necessary at each grade level to meet or exceed high school graduation requirements. Working collaboratively with staff, parents, and the community, we will support our students to become:

- **Self-directed learners** who create a positive vision for themselves and their future, set priorities and achievable goals, create options for themselves, monitor and evaluate their progress, and assume responsibility for their actions.
- **Collaborative workers** who use effective leadership and group skills to develop and manage interpersonal relationships within diverse groups and settings.
- **Complex thinkers** who identify, access, evaluate, integrate, and use available resources and information to reason, make decisions, and solve complex problems using higher order thinking.
- **Community contributors** who contribute their time, energies, and talents to improving the welfare of others and the quality of life in their diverse communities.
- **Quality producers** who create intellectual, artistic, practical, and physical products which reflect originality, high standards, and the use of appropriate advanced and traditional technologies.
- **Ethical decision-makers** who exemplify the principles of trustworthiness, respect, responsibility, integrity, fairness, caring, and citizenship.

CORE VALUES

Quality education includes:

- **Safety and Health:** Students and staff need a healthy and safe environment. In order for students to be successful, their emotional, social, physical, and academic needs must be met.
- **Resources:** A robust educational program requires access to state of the art facilities, equipment, and materials.
- **Respect:** We respect and honor the dignity and worth of ourselves, others, and our environment.
- **Responsibility:** Each person is responsible for what he or she says and does.
- **Courage:** Courage is required to grow, change, take risks, and make commitments.
- 6 **Integrity:** Personal integrity develops as one attends to, and becomes increasingly ethical in, one's speech and actions.
- 7 **Citizenship:** We are constructive and engaged citizens of our school, community, state, nation, and the world.

- 8 **Collaboration:** The education of our students is a process involving the entire educational community: students, teachers, administrators, non-instructional staff, Board of Education, families, and the community at large.
- 9 **Achievement:** Continuous growth and improvement occurs for students and staff when there is use of best practice, an articulated/aligned curriculum, and pertinent data; personal educational success requires investment and ownership.
- 10 **Recognition:** Acknowledging and celebrating successes, large and small, nurtures growth and a sense of community.

BOARD OF EDUCATION POLICY #1230 - PUBLIC PARTICIPATION AT BOARD MEETINGS

The Board of Education recognizes its responsibility to hear and respond to public comment, and therefore encourages public participation at Board meetings. There will be a specific agenda item at each Board meeting to provide an opportunity to address the Board.

Rules of Order In Public Meetings

- When a member of the public wishes to speak, he/she shall address the chair.
- If two or more persons wish to speak, the chair shall designate the person to speak first.
- The speaker shall give his/her name and address before proceeding further.
- All remarks shall be addressed to the chair.
- The speaker shall confine him/herself to the question under debate, and avoid comments of a personal nature.
- No person shall speak upon a subject more than twice, no more than five minutes each time, except by consent (of the Board).
- No person shall speak a second time until all have had a first chance to speak.
- The right to each individual to speak without interruption is paramount, provided they remain in accordance with these rules.
- No calls for expression of sentiment shall be made except upon request by the chair.

6.1.9

Memorandum

To: Albert Cousins, Superintendent of Schools
From: Thomas E. Burnell, Asst. Supt. for Support Services
Date: August 7, 2020
Subject: Agenda Item

Please place the following item on the agenda for the Board of Education meeting scheduled for Tuesday, August 11, 2020.

Budget Transfers 2019-20

Recommend that the Board of Education hereby approve the attached 2019-20 budget transfers in accordance with RCSD board policy #6150.

Budget Transfer Requests for Board Approval
 For the School Year Ending June 30, 2020

For Board of Education Meeting August 11, 2020

Account Code	Account Name	To	From	Explanation of Request
A1983490	BOCES Capital Expenses	\$120,600.00		Transfer from Interest & Principal to lower the future principal amount for bonding of BOCES capital project
A9711605	PRIN-SER BONDS - BOCES CAPITAL		\$66,240.00	
A9711705	INT-SER BONDS - BOCES CAPITAL		\$5,500.00	
A9060800	HEALTH INSURANCE		\$54,360.00	
A1310160	CLERICAL	\$46,400.00		Transfer to cover the additional cost of Business Office staff.
A1310400	OTHER EXPENSES		\$7,000.00	
A1310450	SUPPLIES		\$5,000.00	
A1430490	BOCES SERVICES		\$14,000.00	
A1620408	FUEL OIL		\$20,400.00	
A2250490	BOCES SERVICES	\$42,000.00		Transfer to cover the additional cost for CSE student attending BOCES programs.
A2250472	TUITION-OTHER		\$42,000.00	
A2855160	NON-INSTRUCTIONAL SALARY	\$25,500.00		Transfer to cover the addition of Athletic Trainer position previously performed as a contractual services
A2855400	OTHER EXPENSES		\$23,500.00	
A2855401	TRAVEL & CONF		\$2,000.00	
A211016020	TEACHER AIDES/MONITORS - CLS	\$22,500.00		Transfer to cover the additional cost of Aides.
A211014010	TEACHER SUBSTITUTES - RHS		\$22,500.00	

6.2

**RESOLUTION TO CONFIRM TAX ROLLS AND AUTHORIZE TAX LEVY
RHINEBECK CENTRAL SCHOOL DISTRICT**

WHEREAS the Board of Education has been authorized by the voters at the Annual School Meeting to raise for the current budget of the 2020-21 school year a sum not to exceed \$30,735,859.00.

THEREFORE BE IT RESOLVED, that the Board fix the equalized tax rates by towns and confirm the extension of the taxes as they appear on the following described tax roll:

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Prior Year Omitted Taxes			<u>8,426</u>
Total Tax Levy			30,735,859

AND BE IT HEREBY DIRECTED THAT the tax warrant of this board, duly signed shall be affixed to the above-described tax rolls authorizing the collection of said taxes, exclusive of the STAR Program, to begin September 2, 2020 and end November 2, 2020 giving the tax warrant an effective period of 60 days at the expiration of which time the tax collector shall make an accounting in writing to the board;

AND IT IS FURTHER DIRECTED THAT the delinquent tax penalties shall be fixed as follows:

**1st month free period,
2nd month interest of 2 percent added,**

Two (2) payment installments election:

Five percent (5%) service charge on each installment, paid with each installment of school taxes; First installment due by September 15, 2020. Second installment due by March 15, 2021. Second installment may not be paid until the first installment, any interest due, has been paid. After March 15, 2021, penalty and interest shall accrue pursuant to Real Property Law, 924A

ESTIMATED STATE AID: \$3,847,941.00